

# New UnFranchise Owner(UFO) Training Tracker V2

## ~ Starting a New UFO properly

### 1 ~ Pre-Partnering Registration Process

- Step 1 Download & Print the Current Getting Started Guide
- Step 2 is to Go through the Getting Started Guide Commitment Boxes. Also, Watch this tutorial on What these commitments mean. <https://youtu.be/3norEpDptcs>
- Step 3 Invest in your business by getting your training tickets to next scheduled GMTSS Events.. Especially the next BIG TRAINING!!
- Step 4 Get their Top 10 Names List!

### 2 ~ At UnFranchise Registration

- Step 1 Download & Print the New UnFranchise Owner(UFO) Training Tracker [https://www.unfranchisetraining.com/BusinessFundamentals/NA\\_NUOT-Tracker\\_07-2016.pdf](https://www.unfranchisetraining.com/BusinessFundamentals/NA_NUOT-Tracker_07-2016.pdf)
- Step 2 in Partner Process = The Registration Partnership Agreements Please watch this video and check off the boxes. \*It is VITAL to Make sure you Enter the CORRECT Email on your Application and Agreement. This is how you will receive your Welcome email and log in credentials. <https://youtu.be/PwQ1xIGlcjk>

### 3 ~ Post UnFranchise Registration Process - Right after..

- Step 1 You should receive a welcome email that contains your Rep ID and Temporary password. Please check your spam/junk folder if you do not see it in your regular folder. This email usually comes within 10 minutes.
- Step 2 is Post UnFranchise Registration Partner Process. This is all about setting up your websites and your UnFranchise Business Account properly. Please watch this video about logging into your Unfranchise <https://youtu.be/GcFRMn3WuGU> A wizard should pop up within 24 hours and walk you through the following steps and it will look like this. If the Setup wizard does NOT Pop up Automatically, then you can set up your Websites manually: Watch this video tutorial on how: <https://youtu.be/aulcqZ5Plgc>
- Step 3 Setting up your Annual Renewal - Add and/or Manage Credit Cards on File for payment
- Step 4 Update temporary password
- Step 5 Validate Correct Email is on file
- Step 6 Set up Direct Deposit into your Bank Account for Commissions

- Step 7 Name your website: [www.shop.com/](http://www.shop.com/)  
 \_\_\_\_\_ All of your other websites will have the  
 same name you have chosen in the BLANK!  
[www.shop.com/](http://www.shop.com/) \_\_\_\_\_  
[www.tlsslim.com/](http://www.tlsslim.com/) \_\_\_\_\_  
[www.motivescosmetics.com/](http://www.motivescosmetics.com/) \_\_\_\_\_  
[www.global.shop.com/](http://www.global.shop.com/) \_\_\_\_\_  
[www.marketamerica.com/](http://www.marketamerica.com/) \_\_\_\_\_
- Step 8 Within 24 hours you websites will be live and ready to use: Watch this 1  
 minute video describing What Websites do I have? : <https://youtu.be/-UCDd59Vlj4>

#### 4 ~ Follow up Important steps

- Step 1 How do I order ma branded Products: Watch and learn how: <https://youtu.be/otTO6GUzQuA>
- Step 2 How do I share my websites with people! Click here to learn how: <https://youtu.be/2vfULW8F2Ss>
- Step 3 How to Register a preferred customer and market to them. Order products  
 & tracking . <https://youtu.be/2gl7MI2WfYY>
- Step 4 How to create a receipt and file our form 1000(\$200 in sales form) Watch  
 this video. [https://youtu.be/MmRZkuzG\\_NE](https://youtu.be/MmRZkuzG_NE)
- Step 5 How to Get Connected to the Meetings & Trainings GMTSS? <https://youtu.be/n2iKI3hmJsE>
- Step 6 Schedule your Grand Opening home events so we can assist you to get  
 your business in the Black as soon as possible!  
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- Step 7 How to Edit UnFranchise Auto-Ship(Transfer Buy) Later. Auto-ship/Transfer  
 Buy mean the same thing. Learn How here: <https://youtu.be/objHrpAFp7k>
- Step 8 Use the most current Weekly Checklist to move your business forward in  
 the 10 hours a week!
- Step 9 Take the Shopping Annuity Assessment in your UnFranchise back office,  
 under MY ACCOUNT Heading, by the end of your first month in the business as a  
 goal. The Shopping Annuity is a revolutionary concept that helps smart shoppers

convert their spending into earnings through SHOP.COM. Unlike a typical annuity from a bank, you don't have to invest a massive sum of money to get started - your investment is what you already spend on everyday purchases. Take the assessment and complete the exercises in the assessment workbook to determine your Shopping Annuity earnings and savings potential. It is Technically due by the end of your first Quarter in the business to continue to accrue IBV Month to Month! Watch this video to learn more: <https://youtu.be/OyY8p4Uuw3w>